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Secretariat of ISO/TC 104/SC 2 — *Specific purpose containers*

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Dear Member

Change of secretary

Following document **N 333** which Mike Leggett circulated on 2006-09-05, this is to introduce myself as your new secretary. My contact details are given above.

My first actions will be:

- to set up the ISO committee balloting application;
- to assess the results of the Systematic reviews for 2006 (see doc [N332 Systematic review 2006](#));
- to progress ISO 1496-2/DAM 2 as Committee Draft.

I look forward to working with you.

With regard to the first of these, without which progress on the third will be difficult:

Launch of ISO Committee Balloting application

You should be aware that the ISO Central Secretariat has launched an application which allows committee secretaries to launch ballots inside their committees. The application supports ballots on new work item proposals, committee drafts and any other subject requiring committee decisions.

The application has been installed and is now ready for use by all ISO committees.

As noted in the ISO announcement of the launch of the application, it relies on the registration of individual users and their assignment to the role of **Committee Internal balloter** (CIB) in the ISO Global Directory.

Therefore the ISO Central Secretariat and the secretariat of **ISO/TC 104/SC 2** urges ISO member bodies to register the appropriate individuals to the roles of their committee-internal balloters for **ISO/TC 104/SC 2** without further delay. The user administrators in each member body are responsible for registering these individuals and assigning them to the CIB roles.

Please let me know when your committee balloter for **ISO/TC 104/SC 2** has been registered.

It is intended that **ISO/TC 104/SC 2** will use this application for all internal committee ballots started from now. (The Committee Draft for ISO 1496-2/DAM 2 will probably be the first). After today replies by e-mail or fax will not be registered.

Yours sincerely

Bernard Shelley
International Secretariat